PhotoAlbum

User Guide
*Version 4.3*

Summary Contents

1   Introduction

The Photo Album application allows you to quickly create, update and publish one or more online photo albums that you can share with friends, family and co-workers.

Photo Album also contains a built-in, easy-to-use image editor, useful for removing redeye, cropping, adjusting brightness and contrast, and other frequently-used tools for enhancing the general quality of photos.

TO LAUNCH PHOTO ALBUM:

- Click on the **Photo Album icon**.

  The application opens in a new window.
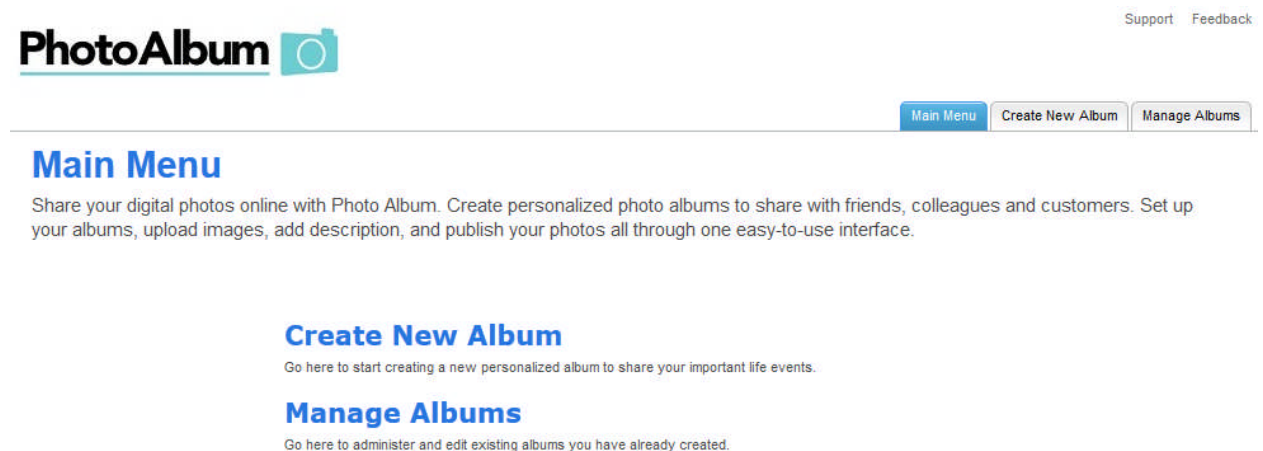
1.1   Navigation

The main menu is located on the top right corner of Photo Album:

- **Main Menu:** links you to the main page within Photo Album

- **Create New Album:** allows you to create a new album

- **Manage Album:** allows you to manage your existing albums

- **Support:** opens online help files for Photo Album in a new window

- **Feedback:** allows you to send feedback concerning Photo Album

2   Photo Album

This section outlines how to create a new photo album and explains to manage existing photo albums.

2.1   Create New Album

The Create New Album feature is a wizard-based interface that allows you to create a new personalized album, which you can then publish and share.

The first step of the wizard allows you to create your album.

TO CREATE A PHOTO ALBUM:

1. Click **Create New Album**.

2. Choose a template.

3. Complete the following:

- **Album Title** – provide a name for your album.

- **Description** – provide a description for your album.

- **Publish to (directory)** – enter a directory where you would like your album to be published.

  o **Use "SHARE" for this album –** check this if you want to share album.

  o **Add a white border around all images for this album** – check this if you want a white border to be added around all images in this album.

- **Upload Logo** – upload an album logo.

4. Click **Next**.

5. This page allows you to upload images to the album.

2.1.1   Album Summary

The Album Summary displays information regarding your album. The title and the description that you entered in your previous step will be displayed here.

2.1.2   Upload Photos

This step of the wizard allows you to add your photos to the upload queue.

TO UPLOAD A PHOTO:

1. Click **Add files**.

2. Select photos on your PC.

3. Click **Open**.

4. Click **Start upload**.

5. Enter photo title and description.

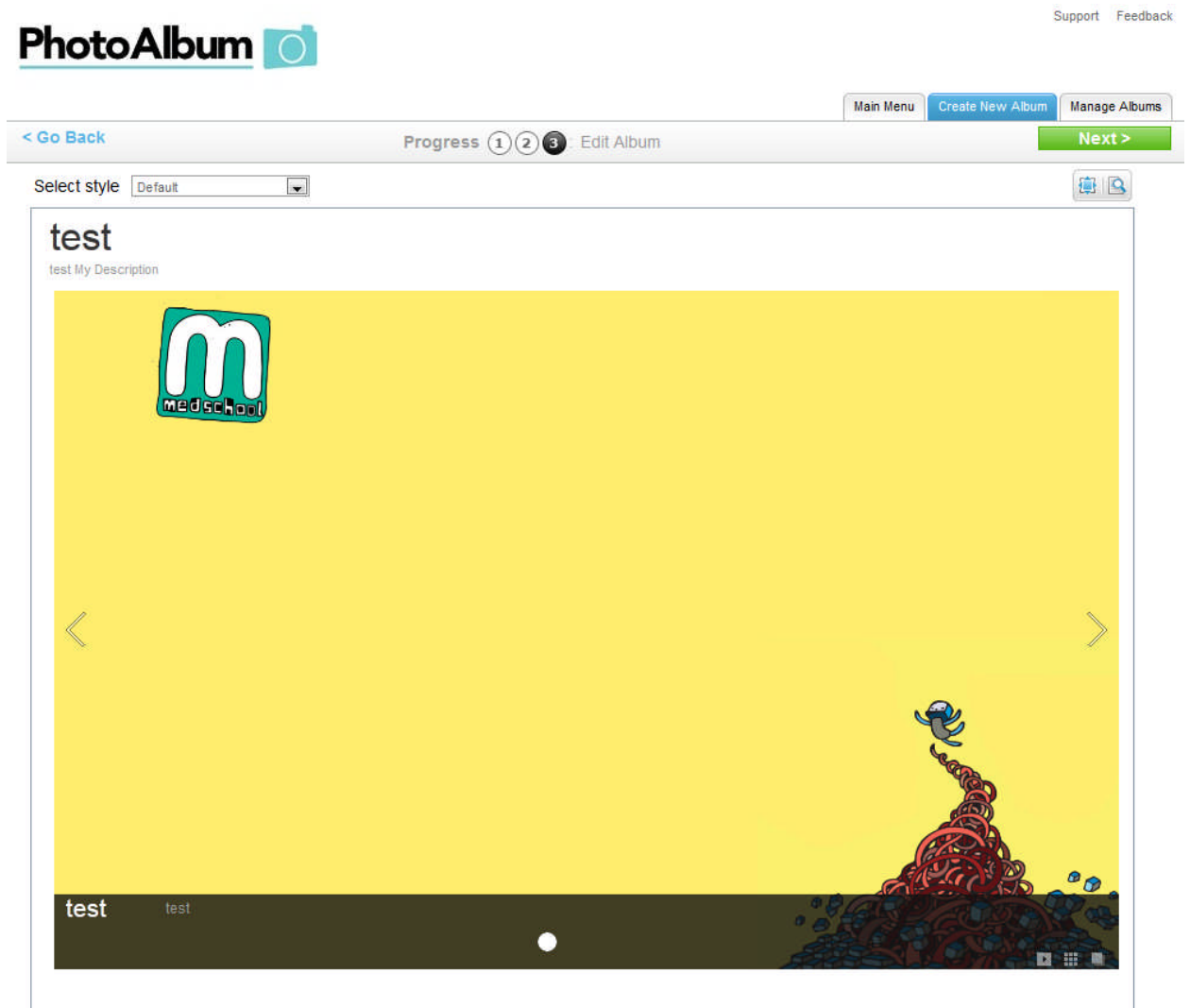

6. Click **Save**.

7. To add new photo click **Add photo**.

8. Click **Next**.

2.1.3   Edit Album

This step of the wizard allows you to preview your album and select a personalized style.

1. Select style of the album from the dropdown.

2. Click **Next**.

2.2   Manage Album
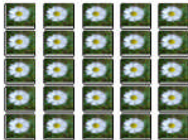
Allows you to edit, publish or delete the album.
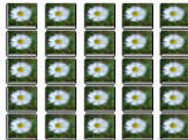
To Edit an Album:

1. Select album to edit from the dropdown:

2. Click **Edit**.

3. Choose a template.

4. On the Album Details dialog. complete the following:

Album Details

Complete your album details:

|	
Album Title:	My New Album
Description:	My Description
Publish To (directory):	http://star-marketplace.com/PhotoAlbumsPro/ Album_mdw1sv
	☑ Use "SHARE" for this album.
	☑ Add a white border around all images for this album.
Upload Logo (optional):	[_____] Обзор…

- **Album Title** – provide a name for your album.
- **Description** – provide a description for your album.
- **Publish to (directory)** – enter a directory where you would like your album to be published.
  - ○ **Use "SHARE" for this album –** check this if you want to share album.
  - ○ **Add a white border around all images for this album** – check this if you want a white border to be added around all images in this album.
- **Upload Logo** – upload an album logo.

5. Click **Next**.

6. Edit photo title and description

7. To add new photo click **Add photo**.
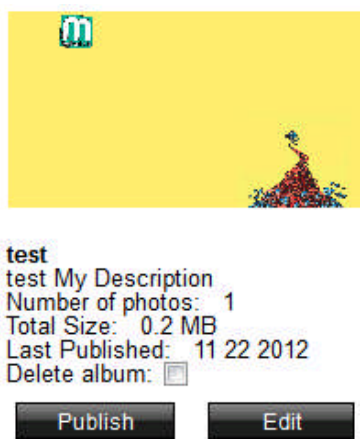
8. Click **Next**.

9. Select style of the album from the drop-down.
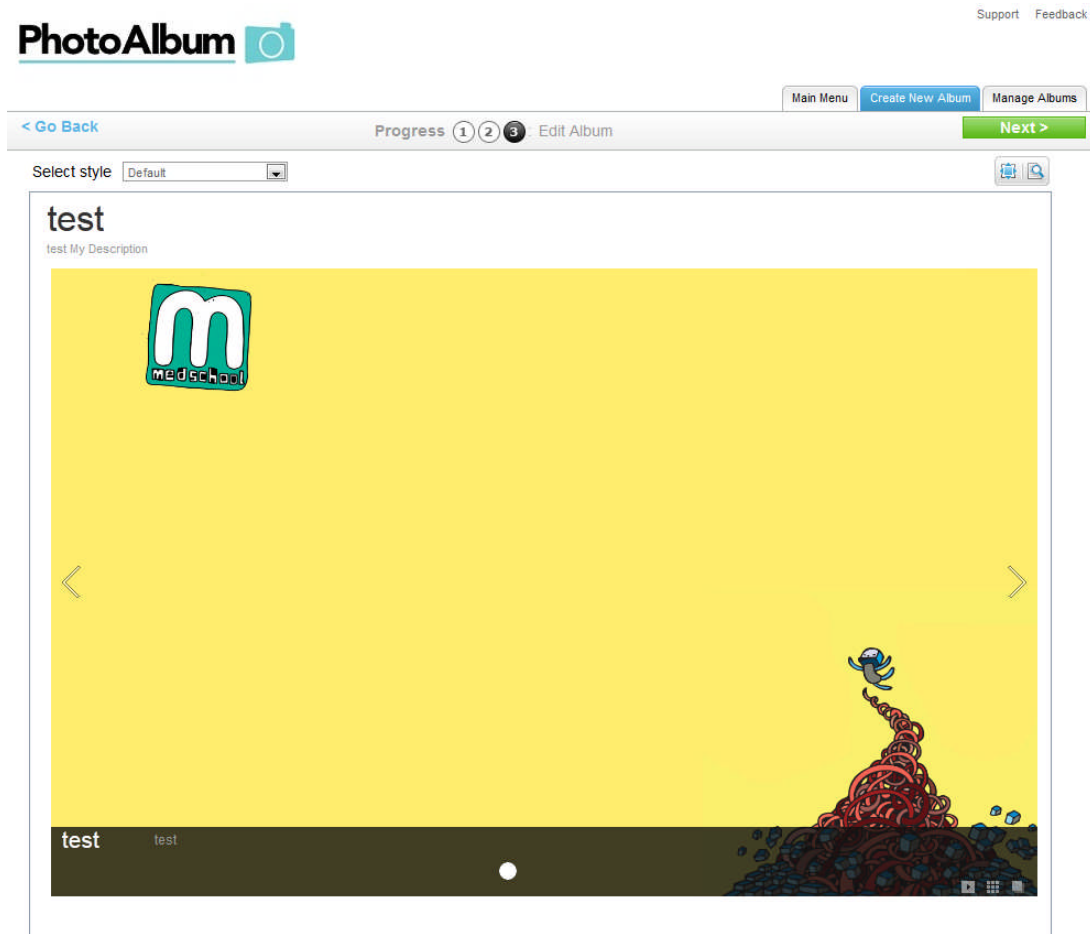
10. Click **Next**.

TO PUBLISH AN ALBUM:

  •   Click **Publish**.

TO DELETE ALBUM(S):

1. Check **Delete Album**.

2. Click **Delete checked album(s)**.

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